10 Year Framework of Programmes on Sustainable Consumption and Production (10YFP)

Third Meeting of the 10YFP Board
15-16 October 2014

Ministry of Foreign Affairs, Santiago, Chile

Provisional agenda

**OBJECTIVES OF THE MEETING**

- Provide an update and discuss the development, implementation and progress achieved on the 10YFP programmes;
- Analyze the current reflection of SCP in the SDGs, and evaluate the potential of the 10YFP as an implementation mechanism for the post-2015 development agenda, with prospective steps/actions to be taken by Board members and/or the Secretariat;
- Present the current budget of the 10YFP and the fund raising strategy;
- Report on the Trust Fund activities including the launch of the first call for proposals focusing on Sustainable Public Procurement (SPP);
- Discuss 10YFP indicators of progress and monitoring schemes and present the Global Benchmark Survey on National SCP Policies and Initiatives under the 10YFP;
- Take the opportunity to hold an interactive dialogue with members of the Executive Committee of the LAC Regional Council of Government Experts on SCP and ECLAC.
AGENDA

Cocktail on the Tuesday evening with the members of the Executive Committee of the LAC Regional Council of Government Experts on SCP and 10YFP Board

DAY 1 – Wednesday 15 October 2014

8:30 - 9:00 10YFP Board members’ arrival

Note: Only session 1 will be open to the members of the Executive Committee of the LAC Regional Council of Government Experts on SCP and ECLAC

9:00-10.00 Opening of the Board meeting

9:00 - 9:15 Welcome remarks
Welcome remarks by the representative of Chile, and opening remarks from Chair and Co-Chair of the Board and the 10YFP Secretariat highlighting the importance of 2014/2015 for programme development, launch and engagement of new partners for implementation of the 10YFP.

09:15 - 09:25 Presentation and adoption of the agenda, Chair of the 10YFP Board
The Chair of the Board will present the agenda for its adoption, and provide an overview the main objectives and expected outputs.

09:25 - 10.00 10YFP Board members and subsequent terms, 10YFP Secretariat
- Formally present the new members of the Board (Bangladesh, Germany and Japan)
- Officially acknowledge the changes on the shared seats – Bangladesh replacing Indonesia, Germany replacing Finland, Japan replacing Korea
- Elect the new Co-Chair of the 10YFP Board
- Present the Secretariat's proposal for the subsequent terms of the 10YFP Board and its application.
- The session should allow up to 10 minutes for discussion of key issues.

Background information documents
- TOR of the 10YFP Board
- Note by the Secretary-General on the Term of the Board of the 10YFP

10:00 - 10:15
Coffee break and arrival of members of the Executive Committee of the LAC Regional Council of Government Experts on SCP

4 October 2014
10:15-12:30 Session 1 – Dialogue with Latin American and Caribbean SCP Council of Experts and UNECLAC

This interactive session will gather the members of the Executive Committee of the LAC Regional Council of Government Experts on SCP, UN-ECLAC and the members of the 10YFP Board.

10:15-10:30 Welcome remarks and tour de table, 10YFP Secretariat

10:30-10:45 SCP in the LAC region: challenges and opportunities under the 10YFP, chaired by a member of the Executive Committee of the LAC Regional Council

Presentation of the conclusions and outcomes of the meeting that took place on 13-14 October 2014 in Santiago, Chile, including decisions taken, regional roadmap for implementation of the 10YFP and next steps in the region to promote the shift to SCP patterns.

10:45-12:30 Discussion

Interactive discussion with reference to, inter alia:
1) Responding to needs and priorities of the LAC region through current six programmes and potential new ones and cross-cutting activities
2) Capacity building and engagement of the 10YFP National Focal Points and Stakeholder Focal points in the 10YFP implementation, and their interaction with the Board.
3) SCP and the 10YFP in the post-2015 development agenda: current reflection of SCP in the SDGs, and perceptions from the region on the potential role of the 10YFP.

Background information documents
- Draft regional roadmap for implementation of the 10YFP in the LAC region
- Current draft of the SDGs (colour-coded to show SCP related targets)

12:30 – 13:45 Lunch break

13:45-16:15 Session 2 – Update on progress achieved and key milestones

13:45 – 14:15 Progress achieved and key milestones under the 10YFP (March 2014 - March 2015): a brief overview, 10YFP Secretariat

The Secretariat will provide a brief overview of progress achieved since the last meeting of the 10YFP Board, including activities at the international, regional and national levels, the development and launching of the 10YFP programmes and cross-cutting activities. This will include activities projected over the next six months, including the upgrading of the Global SCP Clearinghouse and the expected programme launches, including Sustainable Lifestyles and Education and Sustainable Tourism in November. The presentation will be followed by 15 minutes of Q&A.

Main information documents:
- 10YFP Secretariat document “Status of the Programmes”
- Report of the 10YFP Secretariat to ECOSOC

14:15 – 16:15 Operationalization of the 10YFP programmes: creating collective impact for the shift to SCP, 10YFP Secretariat

The Secretariat will provide a short presentation of each of the six programmes, focusing on stakeholder engagement and partners, strategic objectives and implementation plans. While providing updated information about each programme, the objective will be to discuss how to
support all the programmes to be responsive to countries’ needs, on a progressively increasing scale.

- Sustainable Public Procurement (SPP)
- Consumer Information (CI)
- Sustainable Tourism, including eco-tourism (expected launch 5 November 2014, London)
- Sustainable Lifestyles and Education (launch scheduled on 10-12 November 2014, Japan)
- Sustainable Buildings and Construction (Q1 2015)
- Sustainable Food Systems (Q2 2015)

Interactive discussion including on cross-cutting activities and cooperation among programmes

Main information documents
- 10YFP Secretariat document “Status of the Programmes”

Background information documents
- Brochures on the 10YFP Programmes on SPP and CI, executive summaries of concept notes for the Sustainable Tourism, Sustainable Building and Construction and Sustainable Lifestyles and Education programmes.

16:15-16:45 Coffee break

16:45-17:45 Session 3 – The 10YFP: an implementation mechanism for the post-2015 development and SDGs agendas

16:45 – 17:15

Current status of SCP and the 10YFP in the post-2015 development and SDGs agendas, 10YFP Secretariat

Present and discuss ideas to promote SCP in the context of the post-2015 development agenda, increase the visibility of the 10YFP as a potential implementation mechanism and define next steps for the Secretariat and Board as appropriate.

Main information document
- UNEP note on SCP, SDGs and the post 2015 development agenda (under development)

Background Information documents
- Current draft of the SDGs (colour-coded for SCP linkages)

17:15 – 17:45

First international conference of the 10YFP and potential alignment with the SDGs process in 2015, 10YFP Secretariat

Preliminary discussion on the potential to organize the first international conference of the 10YFP, to take place in May/June 2015. This dialogue will focus on determining the substantive content, including specific themes and presentations necessary to build political and financial support for the 10YFP, including in the context of the post 2015 development agenda.

Main Information document
- Initial concept note on the international meeting. (available on 8 October)
17:45-18:00 Closing of day one

DAY 2 – Thursday 16 October 2014

9:00 - 9:30 Summary of day one, Chair and Co-Chair of the Board
Summary of day 1 provided by Chair and Co-Chair of the Board, including any decisions that were taken.

9:30 - 10:30 Session 4 - Presentation of the 10YFP fundraising strategy

9:30 – 10:00 Presentation of the fundraising strategy, 10YFP Secretariat
Presentation of the draft 10YFP fund raising strategy, including a mapping and analysis of existing funding mechanisms relevant to the 10YFP (multi-lateral, bilateral, public and private). This will also include suggestions on how to account for all forms of contributions to the 10YFP and more specifically to its programmes.

Main Information documents
- Draft 10YFP fundraising strategy

Background information documents
- Review of existing funding mechanisms

10:00 – 10:45 Discussion of fundraising opportunities
In light of the proposed strategy, a dialogue between the Secretariat and the Board with regards to future opportunities for fund raising, suggestions for development of specific tools and actions, and means to secure more engagement of the 10YFP Board in fundraising for the 10YFP.

10:45-11:15 Coffee break

11:15-12:30 Session 5 – Report on Trust Fund and first call for Proposals

11:15 – 12:00 Presentation of current Trust Fund activities, 10YFP Secretariat
Presentation on the current status of the Trust Fund, including current balance, formal and expected pledges, followed by interactive discussion focused on strategies to promote the 10YFP Trust Fund among donors.

Background Information documents (currently under revision)
- 10YFP Trust Fund: Guidance on Calls for Proposals from the 10YFP Secretariat
- SPP call for proposals (receiving the first Trust Fund allocation of $500,000)
12:00 – 12:30  Planning for future activities supported by the Trust Fund

The Board and Secretariat will discuss the projected launch of further calls for proposals on the other 10YFP programmes, including e.g. on Consumer Information and/or Sustainable Lifestyles and Education.

12:30 – 14:00  Lunch break

14:00–15:00  Session 6 – Presentation of the Global Benchmark Survey

14:00–15:00  Global Benchmark Survey on National SCP Policies and Initiatives

The 10YFP Secretariat will present the preparatory work for the design and dissemination of a Global Benchmark Survey on National SCP Policies (GBSN-SCP) for the 10YFP. The GBSN-SCP will establish the baseline of existing SCP policies and initiatives, on which the 10YFP should build, and from which progress is measured. This will be followed by a Q&A session with the Board.

Background Information documents
-  ToR for the Global Benchmark Survey on National SCP Policies

15:00–16:15  Session 6 – 10YFP indicators of progress

15:00 – 15:15  10YFP indicators of progress

Presentation on the current status of the “10YFP indicators of progress“ document, related to 10YFP objectives and functions, based on the guidance received from the Board at its last meeting. This presentation will be followed by a discussion on the indicators and methodology for reporting on progress made by the 10YFP.

Background Information document
-  Note on 10YFP Indicators of Progress (as presented to 2nd Board Meeting)

16:15–16:45  Coffee break

16:45–17:15  Summary of conclusions and next steps, Chair and Co-Chair of the Board

-  Summary of main discussion and recommendations
-  Next steps
-  Closing