



# United Nations Environment Programme

برنامج الأمم المتحدة للبيئة • 联合国环境规划署  
PROGRAMME DES NATIONS UNIES POUR L'ENVIRONNEMENT • PROGRAMA DE LAS NACIONES UNIDAS PARA EL MEDIO AMBIENTE  
ПРОГРАММА ОРГАНИЗАЦИИ ОБЪЕДИНЕННЫХ НАЦИЙ ПО ОКРУЖАЮЩЕЙ СРЕДЕ

**Our reference:** Oz-Sec/6ORM/MS/gao

**Date:** 2 June 2005

Sir/Madam,

In accordance with rule 5 of the rules of procedure for the meetings of the Conference of the Parties to the Vienna Convention for the Protection of the Ozone Layer, and pursuant to decision III/8 adopted at the third meeting of the Conference of the Parties, the sixth meeting of the Ozone Research Managers of the Parties to the Vienna Convention will be held in Vienna from 19 to 21 September 2005, at the following venue:

United Nations Office at Vienna  
Vienna International Centre  
Wagramer Strasse 5  
A-1400 Vienna  
Austria  
Tel: + 43 1 26060  
Fax: + 43 1 263 3389/263 3807

I have the honour to invite your Government to nominate representatives to participate in this meeting, organized by the Ozone Secretariat of the United Nations Environment Programme (UNEP) in cooperation with the World Meteorological Organization (WMO), in accordance with decision I/6 of the Conference of the Parties.

The registration of participants will commence at 9 a.m. on Monday, 19 September 2005, and the meeting will be opened at 10 a.m. It will be closed at 6 p.m. on Wednesday, 21 September 2005. The objective of the meeting is to review ongoing national and international research and monitoring programmes to ensure the proper coordination of these programmes and to identify gaps that need to be addressed. The provisional agenda for the meeting is enclosed herewith.

It is our sincere hope that you will send a representative who is familiar with the status of ozone research and with relevant activities in your country. It is a critical requirement that each participant submit a report on the existing and planned ozone research and monitoring activities in his or her country well in advance of the meeting, so that national reports can be compiled and sent to the participants as meeting documents prior to the meeting. The national reports will also constitute part of the report of the meeting. You might wish to refer to the national reports which were submitted at the last meeting of the Ozone Research Managers, held in Geneva in 2002, and which are contained in the WMO Global Ozone Research and Monitoring Project report No. 46 of March 2002. The report is available on the following website: <http://www.wmo.ch/web/arep/gaw/o3reports.html>.

I would be grateful if your Government would kindly inform the Secretariat at the address given below, not later than 15 July 2005, of the name(s), title(s) and address(es) (including telephone, telefax and e-mail contacts, if available) of the representative(s) nominated by your Government for the meeting. I would also like to request that the national reports should be submitted to us by 30 July 2005.

Limited funds from UNEP are available to assist representatives from developing countries to participate. Should your Government require such assistance, please contact the Ozone Secretariat before 15 July 2005. Not more than one participant's travel in economy class and per diem costs will be covered for each Party, subject to the availability of funds. The amount available is enough to assist approximately 50 persons in total.

As you are aware, this year marks the twentieth anniversary of the adoption of the Vienna Convention. I have the honour to inform the Parties to the Vienna Convention and its Montreal Protocol on Substances that Deplete the Ozone Layer that, following a generous offer by the Government of Austria to host events to celebrate the twentieth anniversary of the Vienna Convention, we are preparing to hold the celebrations in that country. These events will be held concurrently with the upcoming session of the Preparatory Committee for the Development of a Strategic Approach to International Chemicals Management (SAICM), scheduled to be held in Vienna from 19 to 24 September 2005. The events will highlight the significant progress made, lessons learned and challenges that remain in implementing the Vienna Convention and its Montreal Protocol, and will provide an opportunity to share experiences with the participants at the session of the SAICM Preparatory Committee. The events in Vienna are additional to the celebrations to be held in connection with the seventh meeting of the Conference of the Parties to the Vienna Convention, scheduled for December 2005. Efforts are also being made to organize anniversary events back-to-back with the meeting of the Ozone Research Managers and the associated meeting of the Vienna Convention Bureau. Further information will be communicated to the Parties when arrangements are finalized.

Please address all communications concerning the sixth meeting of the Ozone Research Managers to:

Mr. Marco Gonzalez  
Executive Secretary  
Ozone Secretariat  
United Nations Environment Programme (UNEP)  
P.O. Box 30552  
Nairobi, Kenya  
Tel: (+254 20) 623885/623851  
Fax: (+254 20) 624691/624692/624693  
E-mail: marco.gonzalez@unep.org/Ozoneinfo@unep.org

In addition, please send a copy of all communications to:

Dr. Leonard A. Barrie, Chief  
Environment Division, AREP  
World Meteorological Organization  
7 bis, Avenue de la Paix, BP2300, 1211 Geneva 2  
Switzerland  
Tel +41 (0) 22 730 82 40  
Fax +41 (0) 22 730 80 49  
Email: Lbarrie@wmo.int

Please accept, Sir/Madam, the assurances of my highest consideration.

Marco González  
Executive Secretary  
Ozone Secretariat