I. GENERAL INFORMATION

WEBSITES

1. The Websites for the tenth special session of the Governing Council and its associated meeting, the ninth Global Civil Society Forum are as follows:

http://www.unep.org/GC/GCSS-X

GEOGRAPHICAL LOCATION OF MONACO

2. Monaco enjoys a geographic location at the heart of Mediterranean Europe and stretches along a narrow 4.4 kilometers (2.7 miles) strip of coast bordering the Mediterranean Sea. The Principality is nestled between the Alps and the Mediterranean Sea, bounded by the French Riviera to the west and the Italian Riviera to the east.

ACCESS TO THE PRINCIPALITY OF MONACO

3. The Principality of Monaco is accessible from all over the world and can be reached by plane, train or road.

TIME ZONE

4. Standard Time Zone : UTC/GMT + 1 hour
   Time Zone Abbreviation CET - Central European Time

WEATHER

5. In February, the average temperature in the Principality of Monaco varies from 12° / 15°C (53.6 F / 59 F). Web site: www.meteo.fr

VISAS

6. To enter the Monegasque territory it is necessary to travel through France and hold a valid passport, visas and/or other forms of authorisations required by the French authorities. Visa application should be made to the French Embassy or Consulate or any
other country that is party to the Schengen agreement. The official letter of invitation to the UNEP/GCSSX/GMEF and/or to the UNEP/GCSF9 must be accompany the application.

For any further inquiry, please contact:

⇒ Contacts for Information on visa delivery and the welcome of delegations

<table>
<thead>
<tr>
<th>Ms Marina CEYSSAC</th>
<th>Ms Audrey MAGNAN</th>
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<tbody>
<tr>
<td>Directeur</td>
<td>Administrateur</td>
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<td>Direction des Relations Diplomatiques</td>
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<td>et Consulaires</td>
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<tr>
<td>13, rue Emile de Loth</td>
<td>98000-MONACO</td>
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<tr>
<td>Tel : +377 98 98 19 63</td>
<td>Tel : +377 98 98 19 59</td>
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<tr>
<td>Tel : + 377 98 98 81 18</td>
<td>Fax : +377 98 98 88 36</td>
</tr>
<tr>
<td>E-mail : <a href="mailto:mceyssac@gouv.mc">mceyssac@gouv.mc</a></td>
<td>E-mail : <a href="mailto:amagnan@gouv.mc">amagnan@gouv.mc</a></td>
</tr>
</tbody>
</table>

7. Please note that the following countries do not require a short term visa (less than 90 days) to enter the French or Monegasque territories:

- Germany
- Andorra
- Argentina
- Austria
- Belgium
- Bolivia
- Bulgaria
- Chile
- Costa Rica
- Croatia
- Czech Republic
- Denmark
- El Salvador
- Estonia
- Finland
- Greece
- Guatemala
- Holland
- Holy See
- Honduras
- Hungary
- Iceland
- Ireland
- Italy
- Latvia
- Liechtenstein
- Lithuania
- Luxembourg
- Malaysia
- New Zealand
- Nicaragua
- Norway
- Panama
- Paraguay
- Poland
- Portugal
- Romania
- San Marino
- Slovakia
- Slovenia
- Spain
- Sweden
- Switzerland
- Uruguay
- Venezuela

8. A valid Schengen visa allows you to stay on the territory of the Principality of Monaco and Shengen countries for a period that does not exceed 90 days.

9. For any further enquiry on all relevant visa issues (including health certification/insurance) that should be obtained, we strongly advise you to contact the French Embassy or Consulate of your home country.

INSURANCE COVERAGE

10. Participants are advised to obtain a private insurance against possible loss, accidents, or damages occurring during their stay. The Principality of Monaco cannot be held responsible.
ELECTRICAL APPLIANCES

11. In the Principality of Monaco, the electrical voltage is 220V/ 50MH - European plug type is used, therefore having converters to this type is recommended.

OFFICIAL LANGUAGE

12. French is the Principality’s first language, but some natives speak the ancient “monégasque”. English and Italian are also widely spoken.

CREDIT CARDS

13. Credit cards which are most commonly accepted in hotels, restaurants and shops are Visa, American Express, Mastercard and Eurocard.

II. REGISTRATION

REGISTRATION OF THE DELEGATES

14. We strongly recommend that pre-registration be done prior to your arrival in the Principality of Monaco, and badges be collected at the dates and times specified hereunder upon arrival in the Principality. Non pre-registered Delegates are requested to register as they arrive in the Principality. The registration desk, located on the Ground Level of the Grimaldi Forum, will be opened from Monday, 18 February 2008 at 2.00 p.m. until 7.00 p.m. and will continue until 12.00 noon on Friday, 22 February during meeting hours.

15. Delegates are reminded that the list of participants is based on the information provided by them at the time of registration and that inclusion in the list of participants is conditional upon official registration. UN sponsored delegates are requested to obtain from the registration desk at the time of registration, information and procedures related to payment of their allowance. All categories of the pre-registration forms are attached and can be downloaded from the websites listed above in paragraph 1.

Please fill the Pre- Registration Forms and send to the following address:

The Secretary of the Governing Council
United Nations Environment Programme
P.O. Box 30552-00100
Nairobi, Kenya

Cable address: UNITERRA NAIROBI
Telex: 22068 UNEP KE
Telefax: (254 20) 7623929, 7623748, 2171197, 7626865
E-mail: beverly.miller@unep.org
BADGES
16. Badges will be issued to participants upon registration. For security reasons, all delegates are requested to wear the badges at all times. They will be collected at the registration desk.

LIST OF DELEGATES
17. Copies of the list of participants will be available in the registration area for corrections.

NGO REGISTRATION AND OTHER FACILITIES
18. We strongly recommend that pre-registration be done prior to your arrival in the Principality of Monaco, and badges be collected at the dates and times specified hereunder upon arrival in the Principality. Non pre-registered NGO are requested to register as they arrive in the Principality. The NGO registration desk, located on the Ground Level of the Grimaldi Forum, will be opened from Monday, 18 February 2008 at 2.00 p.m. until 7.00 p.m. during meeting hours.

MEDIA REGISTRATION AND OTHER FACILITIES
19. We strongly recommend that pre-registration be done prior to your arrival in the Principality of Monaco, and badges be collected at the dates and times specified hereunder upon arrival in the Principality. Non pre-registered Media representatives are requested to register as they arrive in the Principality. The Media registration desk, located on the Ground Level of the Grimaldi Forum, will be opened from Monday, 18 February 2008 at 2.00 p.m. until 7.00 p.m. and will continue until 12.00 noon on Friday, 22 February during meeting hours. Please have valid press card and letter from your editor to facilitate the accreditation process.

The media centre is located at the Salle Camille Blanc on level - 2 of the Grimaldi Forum. The media centre will be open during meeting hours.

_press Accreditation_

<table>
<thead>
<tr>
<th>Mr François CHANTRAIT</th>
<th>Mrs Elisabeth KERROUX</th>
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</thead>
<tbody>
<tr>
<td>Directeur</td>
<td>Attachée de Presse</td>
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<tr>
<td>Centre de Presse</td>
<td>Centre de Presse</td>
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<tr>
<td>10 Quai Antoine 1er</td>
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<tr>
<td>98000-MONACO</td>
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<td>Tel : + 377 98 98 22 08</td>
<td>Tel : + 377 98 98 22 29</td>
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<tr>
<td>E-mail : <a href="mailto:pnue2008.press@gouv.mc">pnue2008.press@gouv.mc</a></td>
<td>E-mail : <a href="mailto:pnue2008.press@gouv.mc">pnue2008.press@gouv.mc</a></td>
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</table>

Mr. Nick Nuttall
Spokesperson
Office of the Executive Director
United Nations Environment Programme (UNEP)
Nairobi, Kenya
http://www.unep.org
Phone: +254-20 7623084
Mobile in Kenya 254 (0) 733 632755
Mobile when travelling 41 79 596 57 37
Fax 254 2 623692
e-mail nick.nuttall@unep.org
III. MEETINGS

VENUE OF THE MEETINGS

Grimaldi Forum Monaco
10, avenue Princesse Grace
98000 Monaco
Site web : www.grimaldiforum.mc

20. An information desk will be provided throughout the Council/Forum at the Grimaldi Forum in Monaco.

⇒ Contact : Executive Committee of the Host Country

Mr Patrick VAN KLAVEREN
Ministre Conseiller
Délégué Permanent auprès des Organismes Internationaux à caractère scientifique, environnemental et humanitaire.
13, rue Emile de Loth
98000-MONACO
Tel : + 377 98 98 81 48
E-mail : pvanklaveren@gouv.mc

RESERVATION OF MEETING ROOMS AND OFFICE SPACE

21. Meeting rooms are available for Regional Groups every day before the regular schedule meetings. Due to various drafting groups and special events, availability during lunch hours and after the regular meetings needs to be confirmed on a daily basis with Mr. Francisco Vasquez located at level-1 office 9 (telephone contact to be provided).

INTERPRETATION

22. Simultaneous interpretation will be available for the official meetings in the following languages: Arabic, Chinese, English, French, Russian and Spanish. Interpretation for regional or other groups will be provided if available. Delegates requesting interpretation in any other language than the official UN languages should contact the UNEP Secretariat in advance of the Council/Forum.

DOCUMENTATION

23. The main pre-session documents for the meetings are dispatched to the national focal points. Documents are also available at the UNEP web site at http://www.unep.org/GC/GCSS-X. Delegates are kindly reminded to bring their own documents. For reasons of economy and mitigation of environmental impacts, documents will be available only in limited numbers. Official documents will be available at the document distribution center in the Grimaldi Forum.
IV. SERVICES FOR DELEGATES

INTERNET CORNER

24. Free internet access is available from the Internet Corner, located at levels 0 and -1, in the Grimaldi Forum.

HOTEL BOOKING

25. The hotel pre-booking form is attached. Your request for the pre-booking of your accommodation will have to be sent to the Monaco Government Tourist and Convention Authority. The hotels will forward to you their confirmation directly by fax or e-mail.

26. If you wish the secretariat of the host country to organise the pre-booking of your accommodation, please fill in the attached form and return it to the Monaco Government Tourist and Convention Authority.

⇒ Contact : Information on Accommodation

TRANSPORT

(i) AIR TRANSPORT

27. The Nice-Côte d’Azur Airport is connected to 86 destinations - The Airport is connected to the main European “HUBS”.

28. Assistance for transfers will be provided on arrival at the Airport.

29. The Principality of Monaco is accessible from Nice Côte d’Azur Airport by several means of transportation:

(ii) Bus Transfer

- Transfers carried out by the company « Rapides Côte D’azur - RCA »
- Tickets can be bought on board or at the company desk in Terminals 1 or 2
- One way Ticket : 16.50€
- Return Ticket : 24.00€
Departures from Nice International Airport Terminal 1 & 2

Daily from 09.00am to 09.00pm (including weekends).

The line provides services to the hotels as follows:

- Bus stop “La Roseraie” - for the hotel Columbus
- Bus stop “Place d’Armes” - for hotels Tulip Inn Terminus Hotel, Ambassador and de France
- Bus stop “Direction du Tourisme” - for hotels Hermitage, de Paris, Le Métropole Monte-Carlo, Alexandra and Novotel
- Bus stop “Les Spéléagues” - for hotel Fairmont Monte-Carlo
- Bus stop “Larvotto/les Plages” - for hotels Méridien Beach Plaza Hotel and the Monte-Carlo Bay Hotel & Resort

Departures from Monaco to Nice International Airport Terminal 1 & 2

Week days: From 06.00am to 07.50pm

Week-ends: From 06.50am to 07.50pm

The line provides services from the following bus stops:

- Bus stop “Monte-Carlo Bay Hotel & Resort”
- Bus stop “Larvotto / Les Plages” - for hotel Méridien Beach Plaza
- Bus stop “Les Spéléagues” - for hotel Fairmont Monte-Carlo
- Bus stop “Les Allées Lumières / Casino” - for hotels Hermitage, de Paris, Métropole Monte-Carlo, Alexandra and Novotel
- Bus stop “Place d’Armes” - for hotels Tulip Inn Monaco Terminus, Ambassador and de France
- Bus stop “La Roseraie” - bus stop for hotel Columbus

Night Bus service for Terminal 1*

From Thursday to Saturday (except holidays), the route “NocTAM’bus” provides 4 return trips from 10h00 pm to 5h15 am. One way ticket 1.30 €, with a security guard on the bus.

From Monaco to Terminal 1 only: 11.43 pm / 1.13 am / 3.01 am / 4.31 am

From Nice Côte d’Azur Airport Terminal 1 only: 10.00 pm / 11.30 pm / 01.00 am / 2.30 am

*Terminal 2: accessible from Terminal 1, 10 minutes walking

Monaco bus stops:

- “Place d’Armes”, for hotels Ambassador, de France, Tulip Inn, Columbus,
- “Le Portier”, for hotel Fairmont Monte-Carlo hotel
- “Larvotto / Les Plages”, for hotels Méridien Beach Plaza and Monte-Carlo Bay
NICE COTE D'AZUR AIRPORT
Transfer by RCA Bus and NocTAM BUS - Schedule

Schedule available daily
Thursday evening - Friday evening - Saturday evening

Terminal 1 & 2

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(iii) Taxi Transfer availability

- Minimum rate is 80.00€ - Monaco to Nice Airport*
- From Nice Airport : “Nice Taxi Riviera”- phone +33 4 93 13 78 78
- From Monaco - Phone: 08 20 20 98 98

* Refer to bus transfer

(iv) Train

International trains from the main European cities arrive at the Monaco/Monte-Carlo station, which is located in the city center.

Arrival information can be obtained from the “Point d’Information” at the train station.

(v) Road

Monaco is connected by motorway to main European cities.

(vi) Public transportation

Five bus routes serve the entire city of Monaco - daily from 7.00 am to 09.00 pm.
Information is available from the web site: www.cam.mc

Presentation of your registration badge to the bus driver will grant you free access to all bus routes within the Principality from February 18th until 23rd 2008.
Monaco bus routes:

- **Route 1:** Monaco-Ville <=> Saint Roman
  - From Boulevard Albert 1er (Train station)
  - Portier (Grimaldi Forum - conference site)
  - Avenue des Spélugues (for Hotel Fairmont Monte-Carlo and Métropole Monte-Carlo)
  - Casino (for Hotel de Paris and Hotel Métropole Monte-Carlo)
  - Casino “Tourisme” (for Hotel Alexandra)

- **Route 2:** Monaco-Ville <=> Jardin Exotique
  - From Boulevard Albert 1er (train station)
  - Avenue d’Ostende (for Hotel Hermitage and Hotel de Paris)
  - Crémaillère (direct access to the city of Beausoleil)
  - Boulevard de Belgique (for Novotel)

- **Route 4:** Condamine <=> Place des Moulins
  - From Boulevard Charles III
  - Boulevard Rainier III (For Hotel Ambassador)
  - Casino “Tourisme” (for Hotel Alexandra)

- **Route 5:** Fontvielle <=> Hôpital
  - This route doesn’t offer any connection between the Hotels and Grimaldi Forum.

- **Route 6:** Fontvieille <=> Larvotto
  - From Stade Louis II (Monaco Football Stadium)
  - Roseraie (for Hotel Columbus)
  - Boulevard Albert Ier
  - Casino “Tourisme” (for Hotel Alexandra)
  - Portier (for Hotel Métropole Monte-Carlo and Hotel Fairmont Monte-Carlo)
  - Avenue Princesse Grace (For Grimaldi Forum Monaco - conference site)
  - Plage (for Hotel Meridien Beach Plaza)
  - Monte-Carlo Sporting Club (for Monte-Carlo Bay Hotel & Resort)

**TELEPHONE CALLS**

30. All major long-distance phone carriers provide easy access for making calls using their calling card codes from any phone or hotel. Paying calling cards are available within the Principality. The Principality of Monaco international phone code is 377.

**MONEY AND EXCHANGE**

31. The official currency of the Principality of Monaco is the Euro (€).

Three foreign exchange counters are open daily, including weekends and holidays.

- Compagnie Monégasque de Banques - Main Hall - Grimaldi forum (Ground O)
- Compagnie Monégasque de Change, Parking du Chemin des Pêcheurs (Monaco-Ville)
- Monafinances, 17 avenue des Spélugues (500 m from the conference site)

Please enquire at your hotel for the nearest “bureau de change”.

Money can be withdrawn using a cash card or a credit card from one of the many cash machine around the city. A machine is also available in the Grimaldi Forum.
BUSINESS CENTER

32. Business centers are available in most hotels.

POST OFFICE

33. A special post office desk will be at your disposal and located on the Ground Level of the Grimaldi Forum throughout the meetings.

COURIER SERVICES

34. The special post office located on the ground level of the Grimaldi Forum will give all information needed.

CATERING SERVICES

35. A cafeteria will be opened at 12.00 noon during the meetings at the Grimaldi Forum. A Restaurant’s booklet will also be provided at the Information desk at the Grimaldi Forum.

MEDICAL SERVICE

36. Medical service will be provided at the Grimaldi Forum.