



**Clearing-House for the
Partnership for Clean Fuels and Vehicles**
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WORK PROGRAMME OF PCFV 2005 ACTIVITIES DRAFT – 5 November 2004

- this Work Programme was prepared prior to the Third Global Partnership Meeting to be held in Delhi on 2 and 3 December 2004. It is expected that additional activities will be added to this Work Programme at this meeting -

1.0 Clearing-House Operations

1.1 Staff

In 2004 steps were taken to augment the capacity of the Clearing House. At the end of 2004 two new staff members were recruited, so in 2005 the following staff are working for the PCFV in UNEP:

- Ms. Wendy Jackson, Associate Programme Officer (full time, paid from the PCFV budget)
- Mr. Shoa Ehsani, Associate Programme Officer (full time, paid from PCFV funds)
- Mr. George Gathungu, Programme Management Assistant (full time, PCFV funds)
- Ms. Jane Akumu, Associate Programme Officer (full time, provided by UNEP)

Non-Clearing-House UNEP staff:

- Mr. Rob de Jong, Programme Officer (part time)
- Ms. Josephine Chege, Secretary (part time)
- Mr. Tim Kasten, Chief, Policy Analysis, Development and Partnerships Branch (contributions as necessary)

With the recruitment of additional staff completed, a review will be made, in consultation with the Advisory group, of the responsibilities of the staff working for the PCFV with an aim to assign specific regions and/ or topics to specific persons.

1.2 Raising funds for PCFV

Fund-raising for the PCFV will continue in 2005. Some donors have already contributed funds for 2005, while others have pledged to do so. Estimated total funds available for 2005 (and beyond) are: \$1,168,247.00 (as of November 2004). Almost \$800,000 of these funds are earmarked by Partners for specific activities. See budget.

1.3 Bringing in new Partners

At present we have 67 Partners. It is expected that the current trajectory for new Partners will continue or increase in 2005. The Clearing-House expects that with increased activities in the various regions, there will be more awareness and interest in the PCFV. In addition, this will place additional demands on the PCFV and the Clearing-House.

2.0 Information Dissemination

2.1 Information and Communications Strategy

In 2005 the Clearing House, in close consultation with the Advisory Group, will develop an information and communications strategy for the PCFV. This will not only aim at providing the Partners with the information they like to receive (in the right format) but will also strengthen the information provision function of the PCFV to the general public on clean fuels and vehicles issues.

2.2 Newsletter

A minimum of three issues of the PCFV Newsletter will be issued in 2005. With increasing familiarity and growth of the PCFV, the Newsletter will be redesigned – as part of the new information and communications strategy – to make it more professional. Expanded avenues for Newsletter distribution are also envisaged for 2005.

2.3 Website

The website is the main source of disseminating information to the general public and to our Partners. As with previous years, the website will be updated regularly by the Clearing-House, in terms of adding/removing news and events, adding Partners, adding materials that have been submitted by Partners, etc. Some reshuffling of information may be undertaken if necessary (e.g. combining the data and publications pages), and also password protected pages are in the process of being investigated for sensitive material (i.e. drafts of Working Group reports), and should be operational in 2005.

2.4 Responding to requests for information

Requests – from both Partners and non-Partners – arrive almost daily by email and by telephone. As with previous years, responses to these requests will be made on an ongoing basis.

2.5 Developing public outreach materials

Requests to the Clearing-House for public outreach and awareness materials are fairly constant, and it is expected that in 2005 the Clearing-House will assist countries and organisations with procuring and disseminating these materials.

3.0 Global Working Groups

3.1 Sulphur

It is expected that the Sulphur Working Group, chaired by Dale McKinnon (MECA), will continue its deliberations into early 2005. The final report is expected to be released in early 2005.

3.2 Octane

It is expected that the Octane Working Group, chaired by Fred Potter (IFOC), will continue its deliberations in 2005. However, the PCFV Advisory Group has recommended revisiting the expected product, as the relevancy of the Working Group report is diminishing as more countries are phasing out leaded petrol.

3.3 Public Awareness

In 2004, the Clearing-House issued a number of public awareness materials (two videos, a brochure, reference cards on unleaded petrol), and it is expected that due to increased requests from Partners, the Clearing-House will continue to do so. Therefore, revisiting the mandate/existence of the Public Awareness Group might be necessary. This will be discussed at the Third Global Partnership Meeting in Delhi.

3.4 Other Working Groups

Depending on the outcomes of the discussions at the 2004 Global Partnership Meeting in Delhi, new working groups may be established in which case the Clearing House will provide support to these working groups.

4.0 Partnership activities supported by the Clearing-House

4.1 Sub-Saharan Africa (SSA)

4.1.1 Workshop of Southern African Automobile Associations

This workshop is expected to take place in Southern Africa in 2005. Partners have provided funding for this.

4.1.2 National-level activities in Sub-Saharan Africa

With support from several partners (including Netherlands Government, UNEP and the US Government) the Clearing-House will continue to support national-level activities on leaded petrol phase out in Sub-Saharan Africa. National level projects that were initiated in 2004 were: Benin, Burundi, Kenya, and Tanzania. It is expected that in 2005 projects will be initiated in: Mozambique, The Gambia, Rwanda, Togo, Uganda, Senegal, and Somalia.

The Clearing-House is expecting to receive additional requests from countries for support to activities for the phase out of leaded gasoline as the Dakar Declaration deadline (end 2005) approaches.

4.1.3 Promotion of clean vehicle technologies in Africa

The PCFV will start a new project in Africa, promoting the introduction of catalytic converter equipped vehicles in the countries that have banned leaded gasoline.

4.2 Asia and the Pacific

4.2.1 Sulphur Workshop

This workshop is planned for early 2005 (most likely in March 2005), and will be organised parallel or consecutive to the 3rd Asian Petroleum Technology Symposium. It is expected that organisation of the workshop will be in concert with several Partners, including JPEC, IPIECA, the World Bank, and UNEP.

4.2.2 Leaded petrol phase-out activities in Indonesia

The PCFV will work with Indonesian organisations, the UNEP Regional Office for Asia-Pacific, the US EPA and other interested Partners to support Indonesia's plan to phase out the use of leaded gasoline. Some funds have been contributed by Partners for this activity.

4.2.3 Clean fuels and vehicles activities in South/ Southeast Asian countries

The PCFV will be supporting several countries in South and Southeast Asia to implement improved fuel and vehicle standards. We have received support from Partners for these activities.

4.3 Central and Eastern Europe

4.3.1 Central and Eastern Europe project on Clean Fuels and Vehicles

Along with the Regional Environment Centre for Central and Eastern Europe (REC), and support from several Partners, the PCFV will be supporting a project to promote clean fuels and vehicles in the region. As part of this project a workshop will be held in Bulgaria in mid-2005. Deliberations of the workshop will be based on information gathered before the workshop. It is expected that there will be a number of follow-up activities in the region.

4.4 West Asia and North Africa

4.4.1 Promotion of clean fuels in North Africa and West Asia

As a follow-up to the sub-regional workshop on clean fuels and vehicles that was organised in 2004 in Beirut, the PCFV will support several countries in their efforts to phase out leaded gasoline and lower sulphur levels.

4.5 Latin America and the Caribbean

4.5.1 Workshop of Central American Automobile Associations

The PCFV, in collaboration with Partners, will organise a workshop in Costa Rica to promote clean fuels and vehicles issues with Automobile Associations in Central America.

4.5.2 Diesel Retrofit Project in Chile

The project is a pilot project to retrofit a limited number of Santiago buses with advanced emissions control technology to reduce emissions of particulates and other pollutants from diesel engines.

4.6 Global activities

4.6.1 UNEP Governing Council, 23rd Session

In February 2005, Environment Ministers will meet in Nairobi at the UNEP Governing Council. The Clearing House will organise events to promote the PCFV.

4.6.2 13th Session of the Commission on Sustainable Development (CSD-13)

The PCFV has been represented at two previous CSD meetings, and is planning to hold an event at CSD-13.

4.6.3 Organisation of 4GPM

Pursuant to Section 4.1 of the Governance Rules, the Fourth Annual Partnership Meeting will be convened in late 2005. Decisions about location and substance will be decided later in 2005.