



Clearing-House for the
Partnership for Clean Fuels and Vehicles
PO Box 30552, Nairobi, Kenya
Tel: +254-20-624-184 Fax: +254-20-624-324
Email: pcfv@unep.org URL: www.unep.org/PCFV



INFORMATION FOR PARTICIPANTS 3rd Global Partnership Meeting

Meeting venue and dates

The Meeting will be held at Le Meridien, in New Delhi, India on 2-3 December 2004. The Meeting will be in The Windsor Hall. Registration will start at 08.30 AM on the 2nd and the Meeting will start at 0900 AM.

Please see the Meridien information sheet attached for more information.

Hotel reservations, airport transfers and transport for participants

Participants are kindly requested to make their own hotel reservations. The following hotels are recommended:

Hotel Le Meridien

Windsor Place

New Delhi 110 011

Tel: +91 11-2371-0101

Website: <http://www.lemeridien-newdelhi.com/>

Email: Ms. Sarika Singh ssingh@lemeridien-newdelhi.com

Special Rate: Club Single USD160 plus taxes; Double USD180 plus taxes (includes buffet breakfast at coffee shop, two-way airport transfers, use of health club facilities, etc.)

Ambassador Hotel

Sujan Singh Park Cornwallis Road

New Delhi 110 003

Tel: +91 11-2463-2600

Fax: +91 11-2463-2252, 2469-7232

Email: ambassador.delhi@tajhotels.com

Website: <http://www.tajhotels.com/Business/The%20Ambassador%20Hotel%2CNEW%20DELHI/default.htm>

Room Tariff: Standard Room: about USD140 + Taxes

Hotel Janpath

Janpath, New Delhi 110 001 (5 min walk from Le Meridien)

Tel: + 91 11-2334-0070

Fax: + 91 11-2334-7083/ 2336-8618

Delegates should book by sending a fax to the Reservation Manager. A confirmation will be received by return fax.

Room Tariff: Rs 2,500 + 12.5% Taxes

Hotel A lka

16/90, Connaught Circus, New Delhi 110 001 (20 min walk from Le Meridien - 5 min by cab)

Tel: +91 11-2334-4328/2334-4000

Email: hotelalka@vsnl.com

Kind Attn: Mr Bajaj

Delegates should book by sending a fax to the Reservation Manager. A confirmation will be received by return fax.

Room Tariff: Rs 1,800 + 12.5% Taxes



Clearing-House for the
Partnership for Clean Fuels and Vehicles
PO Box 30552, Nairobi, Kenya
Tel: +254-20-624-184 Fax: +254-20-624-324
Email: pcf@unep.org URL: www.unep.org/PCFV



From Airport to Le Meridien/other hotels

If staying at Le Meridien: Please contact Ms. Sarika Singh at Le Meridien (ssingh@lemeridien-newdelhi.com or fax +91-11-2371-4400) with your travel itinerary so she can organise transfers to/from the airport.

From International Airport to Delhi: Taxis are available on arrival at the International Airport. However, one may prefer to avail of the pre-paid taxi service – the cost is around USD8. Delegates interested in this option can send their requirements to Mr. Sanjay Goel (puja@ecorentacar.com – please also copy to Atanu Ganguli at SIAM – aganguli@siamindia.com).

Official language of Meeting

The official language of the Meeting will be English.

Registration of participants

Registration of participants will take place the morning of the first day of the Meeting (2 December) at the entrance to the meeting room and will start at 08.30 AM. All participants are requested to register on arrival. You will be asked to verify your contact information at this point.

Visas

Please contact your local Indian consulate/embassy to find out the most recent visa requirements for your particular country.

Who requires a visa?

All foreign nationals require a visa to enter India. Six-month multiple-entry visas are now issued to most nationals regardless of whether you intend staying that long or re-entering the country. Only six-month tourist visas are extendable. Most Indian embassies and consulates won't issue a visa to enter India unless you hold an onward ticket. Be careful to check whether your visa is valid from the date of entry or the date of issue.

The general requirements for visas are:

- Original passport valid for at least six months
- Correct visa fee
- Two recent passport-size photographs (five photographs in case of Pakistani nationals)
- Supporting documents, where necessary
- Duly completed application form (Pakistani and Bangladeshi nationals need to apply on special application forms)

Time zone

Time: GMT/UTC +5 hours 30 minutes



Clearing-House for the
Partnership for Clean Fuels and Vehicles
PO Box 30552, Nairobi, Kenya
Tel: +254-20-624-184 Fax: +254-20-624-324
Email: pcf@unep.org URL: www.unep.org/PCFV



W e a t h e r

From November to March is the best time to visit, with cool but sunny weather. Nights can be quite chilly in December and January. The daily temperatures in Delhi in December average between 8C-23C. The average rainfall in December is 5mm.

H e a l t h

The World Health Organization reports that the following diseases - among others - can occur in India: cholera, dengue fever, hepatitis A, Japanese B encephalitis, malaria, schistosomiasis, tuberculosis, and typhoid fever. Malaria prophylaxis is recommended year-round throughout the country (including the cities of Delhi and Bombay), except at altitudes higher than 2000 m (6561 ft) in the states of Himachal Pradesh, Jammu, Kashmir, and Sikkim.

E l e c t r i c i t y

Electricity: 240V/50Hz (two-pin plugs)

C u r r e n c y

The official currency of India is the Rupee. As of 4 October 2004, the rate of exchange was:

1 US Dollar = 45.86 Indian Rupees

Traveller's cheques are widely accepted and can be exchanged at banks. US dollar traveller's cheques are recommended. Credit cards are accepted. Check with your bank for information on ATM services in other countries or VISA and Mastercard for the addresses of ATMs around the world.

F o r m o r e i n f o r m a t i o n :

Please contact:
Wendy Jackson
Associate Programme Officer
United Nations Environment Programme (UNEP)
P.O. Box 30552 Nairobi, Kenya
Tel: +254-2-624621
Fax: +254-2-624324
Email: wendy.jackson@unep.org



Clearing-House for the
Partnership for Clean Fuels and Vehicles
PO Box 30552, Nairobi, Kenya
Tel: +254-20-624-184 Fax: +254-20-624-324
Email: pcf@unep.org URL: www.unep.org/PCFV



Book online at www.lemeridien.com

Le MERIDIEN
NEW DELHI

Address: Le Meridien New Delhi
Windsor Place
New Delhi, 110 001, India
Tel: +91 11 23710101
Fax: +91 11 371 6096
web site: www.lemeridien.com

Introduction

Le Meridien New Delhi is conveniently located in the centre of the city, within a two-kilometre radius of major central government offices, Parliament House, the Presidential Palace, Rashtrapati Bhawan and the bustling commercial and shopping district of Connaught Place. The hotel offers excellent leisure facilities, high standards of comfort and excellent restaurants. Club President provides privileged services to the business traveller.

HOTEL LOCATION

In the centre of the city, just a few minutes' walk away from the shopping, business and administrative districts.

TRANSPORTATION TO THE HOTEL

The average one-way taxi fare from the airport to the hotel is USD 8.00.
Shuttle service - USD 8.00 one way.

HOTEL AMENITIES

The hotel incorporates all the amenities that you would expect in a Le Meridien hotel including:

- 24-hour Front desk and Concierge desk
- 24-hour travel desk/Travel and tour desk
- Barber shop
- Beauty salon
- Bellman and porter
- Business Centre and secretarial service
- Car rental desk
- Chemist/Pharmacy (Bell desk arranges medicines from 24-hour Pharmacy in the vicinity)
- Currency exchange
- Disabled ramp and wheelchair access
- Doctor on call
- Elevators
- Express check-in/check-out
- Florist
- Gift shop
- Library
- Multilingual staff
- Newsstand
- Non-smoking rooms
- Outdoor and indoor parking
- Valet parking

IN-ROOM AMENITIES

- 24-hour room service
- Air conditioning
- Bathrobe and slippers
- Cable movies
- Complimentary newspapers
- Computer Dataport
- Fax machine (in Club Rooms and Suites)
- Free nightly shoe shine
- Fresh fruit
- Full-length mirror
- Hairdryer
- High-speed Internet access
- International direct dial telephone
- Interconnecting rooms
- Laundry service
- Minibar
- Refrigerator
- Remote-controlled cable television
- Safety deposit box/In room safe
- Satellite television
- Smoke detectors
- Sprinkler system
- Tea and coffee making facilities
- Turndown service
- Voicemail
- Voltage 110/120
- Wake up call

BUSINESS MATTERS

Le Meridien New Delhi offers state-of-the-art conference facilities and a business centre and is within close proximity to the major commercial districts and the leading Convention and Exhibition Centre. Club President provides privileged services to the services to the business traveller.



LEISURE INFORMATION

Le Meridien New Delhi offers its guests the capital's finest health spa that includes a fully equipped gymnasium, outdoor swimming pool, tennis court and massage facilities.

SPORTS AND LEISURE

The capital's finest Health Spa includes a fully equipped gymnasium, outdoor swimming pool, tennis court, massage facilities and jacuzzi.

Golf and polo can be arranged on request.

