



**7<sup>th</sup> Global Partnership Meeting  
Szentendre, Hungary  
28 - 29 April 2009**



*REC's new Climate neutral offices*



## INFORMATION FOR PARTICIPANTS

### **7<sup>th</sup> Global Partnership Meeting Szentendre, within Budapest environs, Hungary 28 - 29 April 2009**

#### **Meeting Venue**

The meeting will be held at the Regional Environmental Center for Central and Eastern Europe's (REC) Conference Center in Szentendre, 20 km north of the Hungarian capital Budapest. Szentendre is a small historical town, within Budapest environs, approximately 30 minutes by car from the center of Budapest, and approximately 1 hour from the airport, depending on traffic conditions. This quiet town, on the right side of the Danube, is the city of arts and museums and hosts one of the best known museums of the country, the Kovács Margit Museum.

The Conference Center is located within REC Head Quarters office which was recently completed to become a climate neutral building. The REC Conference Centre address is as follows:

**Address:** REC Conference Center, Ady Endre u. 9-11. 2000 Szentendre, Hungary  
**Telephone:** + 36 26 504 000  
**Fax:** + 36 26 301 191

**More about the REC, including a detailed map, please see <http://www.rec.org>**

#### **Directions from Budapest:**

**Driving;** Szentendre is a 15-minute drive from Budapest border on highway No. 11. Once in Szentendre, the road named Duna Korzo leads straight to the REC. A sign on the right side of the road indicates the REC.

**Public transport;** By electric train called HÉV from metro station Batthány tér in Budapest. Szentendre is the last stop. The duration of the trip by the HEV is about 40-45 minutes. From there the REC is a 30 minute walk. It is also possible to take a taxi from the station at Szentendre to REC offices. The cost of the taxi is approximately HUF 1000-1500 (HUF is Hungarian Forint) i.e. USD 4.50-7 USD.

#### **Welcome Dinner Reception**

The REC will host a Reception on 28<sup>th</sup> April in the Conference Center. Details will be advised later.

#### **Hotel Accommodation- Venue & Reservations**

The hotels in Szentendre are generally family run places and have no deluxe rooms. However as a popular tourist destination and a common day-trip for travellers to Budapest Szentendre has a number of excellent, quaint and picturesque inns and small hotels and a block of rooms for participants have been reserved at favourable rates. The Hotel Waterfront, Hotel Bükkös and Centrum Pension are particularly recommended and appropriate charges are detailed below.

**Hotel reservations in Szentendre will be arranged and confirmed by the REC. Hotel reservations in Budapest should be arranged individually by participants. Please contact Ms Ilona Docze [ldocze@rec.org](mailto:ldocze@rec.org) to a make reservation.**



Recommended Szentendre hotels are listed below but for participants wishing to stay in Budapest, the REC recommends Hotel K + K Opera. This hotel is in the classical downtown Budapest area, right beside the Opera, and is very convenient in terms of public transportation in Budapest, restaurants, and sightseeing destinations. Participants should contact the hotel directly and refer to the Regional Environmental Center negotiated rate quoted below.

Address:

**Hotel K + K Opera**

**Rate:** EUR 126 per night. This rate includes breakfast and taxes.

Services: Internet is provided free of charge.

Revay Utca 24. H – 1065, Budapest.

Telephone: + 36 1 269 0222

Fax: + 36 1 269 0230

Email: [kk.hotel.opera@kshotels.hu](mailto:kk.hotel.opera@kshotels.hu)

Hotels in Szentendre:

**Waterfront Hotel\*\*\***

**Rate:** EUR 58(USD 75.25)/night/single room inc. breakfast                      No. of rooms: 20  
EUR 70/USD 90.80/night/double room inc. breakfast

Services: WIFI, TV, telephone, restaurant

Payment: Hungarian Forints / credit cards accepted.

Distance from REC: 5 min. walk

Address: Duna Korzo, 2000 Szentendre

**Tel:** (36 26) 500 478

**Fax:** (36 26) 500 479

**E-mail:** [info@waterfront.hu](mailto:info@waterfront.hu)

**Bükkös Hotel \*\*\***

**Rate:** EUR 42/night/ single room    No. of rooms: 10  
EUR 55/night/double room

Services: TV, telephone, restaurant, bar

Payment: Hungarian Forints / credit cards accepted

Distance from REC: 15 min. walk

Address: Bükkös part 16, 2000 Szentendre

**Tel:** (36 26) 312 021

**Fax:** (36 26) 310 782

**E-mail:** [postmaster@bukkoshotel.t-online.hu](mailto:postmaster@bukkoshotel.t-online.hu)  
[www.bukkoshotel.hu](http://www.bukkoshotel.hu)

**Centrum Pension Category I.**

No. rooms: 8

**Rate:** EUR 40(USD 52)/night/single room inc. breakfast  
EUR 50(USD 65)/night/double room

2000 Szentendre, Bogdányi ú. 15.

Services: TV, breakfast room

Payment: cash, credit card

Distance from the REC: 5 min. walk

**Tel:** (36 26) 302 500

**E-mail:** [hotel.centrum@t-online.hu](mailto:hotel.centrum@t-online.hu)

**URL :** [www.hotelcentrum.hu](http://www.hotelcentrum.hu)



## **Airport Transfers for Participants**

### **To Szentendre by taxi cabs:**

The Clearing-House can arrange the transfer from the airport to Szentendre free of charge. If you wish to be collected from the airport please contact Ms Mary M'Mukindia on email: [mary.mmukindia@unep.org](mailto:mary.mmukindia@unep.org) Drivers will be waiting for you in the arrival hall holding a sign with the name of participants who have made prior arrangements.

Approximate transfer time from Budapest International Airport to Szentendre by taxi cab is one hour but one and a half hours is recommended. Please note the transfer time depends on the time of day due to rush hour traffic.

If you wish to make your own taxi transfer individually, Zona Taxi Company operating at the airport is recommended. For information about costs, please refer to the e-mail address, or Web page. Zona Taxi contact is: Tel.: +36 1 365 55 55, Email: [zonataxi@zonataxi.eu](mailto:zonataxi@zonataxi.eu) URL [www.zonataxi.eu](http://www.zonataxi.eu) but it is in the range of HUF 9000 (USD 46).

Please note most taxi drivers do not speak English so it is prudent to provide them with the hotel address written in Hungarian as per attached.

### **To Budapest by Airport Minibus**

There is an Airport shuttle from Budapest Airport to any point within Budapest or from any point in Budapest to Budapest Airport. Please note that the shuttle minibus does not operate outside of Budapest, and cannot therefore be used for Szentendre transfers. Airport minibus contact details are: Tel: +36-1) 296-8555 (between 06.00 a.m. and 10.00 p.m. Fax: +36-1) 296-8993 Email: [info@airportshuttle.hu](mailto:info@airportshuttle.hu) [foglalas@airportshuttle.hu](mailto:foglalas@airportshuttle.hu)

Rates are HUF 2990 (USD 13)/ one way and HUF 4990 (USD 22)/ two ways.

## **Official Languages at the Meeting**

The official language of the meeting will be English and there will be no need for translation services.

## **Registration of Participants**

The meeting will begin promptly at 09:00 am on the 28<sup>th</sup> of April.

## **Visas**

A valid passport is required. Participants are requested to contact their local Hungarian consulate/embassy to find out the visa requirements for their particular country.

Hungary is a party to the "Schengen" Agreement. As such, EU and U.S. citizens may enter Hungary for up to 90 days for tourist or business purposes without a visa. The passport should be valid for at least three months beyond the period of stay. For more information concerning entry requirements please contact your nearest Hungarian Embassy or visit <http://www.huembwas.org> .

If assistance with visa is requested, REC has kindly accepted to provide assistance through the Ministry of Foreign Affairs of Hungary. REC will need passport data, and travel itinerary. Attached is a registration form with the information required. Please contact **REC**, Ms Ilona Docze on **E-mail:** [Idocze@rec.org](mailto:Idocze@rec.org) **Fax:** + 36 26 301 191 **Tel:** + 36 26 504 000.



The procedure is as follows:

1. Participant registers with REC and provides passport and travel data.
2. REC sends Verbal Note to Ministry of Foreign Affairs asking the Ministry to notify the relevant Consulate to issue visa. The Participant then submits all necessary papers to the relevant Consulate.

Please note UNEP / PCFV will provide participants with an official invitation letter for visa or other purposes.

### **Time zone**

*UCT/GMT + 1*

Hungary Time is in the Central European Time Zone. [Central European Standard Time \(CET\)](#) is 1 hours ahead of [Greenwich Mean Time \(GMT+1\)](#).

Like most states in Europe, Summer (Daylight-Saving) Time is observed in Hungary Time, where the time is shifted forward by 1 hour; 2 hours ahead of Greenwich Mean Time ([GMT+2](#)). Daylight saving time starts on the last Saturday/Sunday night of March.

### **Weather**

April falls within spring and most days are usually warm and sunny with temperatures ranging between 15 – 20 deg C during the daytime. Raincoats and umbrellas are recommended. Map link of Szentendre: <http://maps.google.com/maps/ms?ie=UTF&msa=0&msid=116369156445350501117.000460f92b159a7066b35>

### **Electricity**

220 volts and 50 cycles AC is used. Wall sockets have two round prongs.

### **Currency**

Hungary's currency is the Forint. 1.00 Hungarian Forint (HUF) = 0.0045 US dollars or 1 USD = 222.220 at the current February 2009 Exchange rate. Currency can be exchanged at hotels, banks, post offices, bureaux de change, airports, railway stations, travel agencies. Automatic exchange machines are available in Budapest and other main tourist centres. Credit and debit cards can be used to withdraw money from ATMs which are found throughout the country

### **Lunch**

Lunch and coffee breaks will be provided on the days of the meeting.

#### ***LOGISTICAL CONTACT:***

Ms. Ilona Docze  
Head Administration & Conference Department  
Regional Environmental Center  
2000, Szentendre, Ady Endre u. 9-11. Hungary  
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#### ***UNEP Clearing-House CONTACT:***

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