



## The World Bank

INTERNATIONAL BANK FOR RECONSTRUCTION AND  
DEVELOPMENT  
INTERNATIONAL DEVELOPMENT ASSOCIATION  
1818 H Street N.W. Washington, D.C. 20433 USA



## Partnership for Clean Fuels and Vehicles

United Nations Environment  
Programme (UNEP)  
POBox 30552 Nairobi - KENYA

# INFORMATION FOR PARTICIPANTS

## Conference on the Phase-out of Leaded Gasoline in Sub-Saharan Africa

Nairobi, Kenya

5-7 May 2004

### *Conference Venue and dates*

The Conference will be held at **UNEP Headquarters** in Nairobi, Kenya. The Technical Session will be held on **5 and 6 May 2004**, and the Ministerial Session will be held on **7 May 2004**. Registration will start at 8:30 AM on the 5<sup>th</sup> and the Conference will start at 9:30 AM. Plenary sessions for both sessions will be held in Conference Room 1 of the UN Complex at Gigiri.

Contact details of the UN complex in Nairobi:  
Address: United Nations Avenue, Gigiri, Nairobi  
Tel: +254 (20) 624 621 Fax: +254 (20) 624 324  
Email: <http://www.unon.org>

**You will need to show photo ID (i.e. your passport) at the gate of the UNEP complex in order to be allowed onto the grounds.**

### *Hotel reservations, airport transfers and transport for participants*

Participants are kindly requested to make their own hotel reservations as soon as possible. The following hotels are recommended:

#### **GRAND REGENCY HOTEL**

In City Centre, about 30 minutes from UNEP HQ  
Tel: +254-20-211-119  
Fax: +254-20-217-120  
Email: [gregency@africaonline.co.ke](mailto:gregency@africaonline.co.ke)  
Tariffs: Starting from US\$120

#### **HOLIDAY INN NAIROBI/MAYFAIR**

In Parklands, approximately 20 minutes from UNEP HQ  
Tel: +254-20-374-0920  
Fax: +254-20-374-8823  
Email: [hi-sales@africaonline.co.ke](mailto:hi-sales@africaonline.co.ke)  
Tariffs: Starting from US\$ 115

#### **HILTON HOTEL**

In City Centre, about 30 minutes from UNEP HQ  
Tel: +254-20-250-000  
Fax: +254-250-099  
Email: [hilsales@africaonline.co.ke](mailto:hilsales@africaonline.co.ke)  
Tariffs: Starting from US\$ 90

#### **LANDMARK HOTEL**

In Westlands, approximately 20-25 minutes from UNEP HQ  
Tel: +254-20-540-780  
Fax: +254-20-543-810  
Email: [blocktmm@africaonline.co.ke](mailto:blocktmm@africaonline.co.ke)  
Tariffs: Starting from US\$ 78

## **FAIRVIEW HOTEL**

In Westlands, approximately 20-25 minutes from UNEP HQ  
Tel: +254-20-272-3211  
Fax: +254-20-272-1320  
Email: [reserv@fairviewkenya.com](mailto:reserv@fairviewkenya.com)  
Website: <http://www.fairviewkenya.com>  
Tariffs: Starting from US\$ 65

## **SILVER SPRINGS HOTEL**

Outside of City Centre, about 30-40 minutes from UNEP HQ  
Tel: +254-20-272-2451  
Fax: +254-20-272-0545  
Email: [silversprings@iconnect.co.ke](mailto:silversprings@iconnect.co.ke)  
Tariffs: Starting from US\$ 43

## **SIX-EIGHTY HOTEL**

In City Centre, about 30 minutes from UNEP HQ  
Tel: +254-20-332680  
Fax: +254-20-332908  
Email: [info@680-hotel.co.ke](mailto:info@680-hotel.co.ke)  
Tariffs: Starting from US\$ 30

Airport transfers can be arranged through the hotel chosen by the delegate. ***Daily transport for participants between the hotels and the Conference venue (UNEP HQ) is the responsibility of the participant.***

### ***Official language of the Conference***

The official languages of Conference will be English and French. Simultaneous interpretation will be available in the Plenary room, and in some break-out sessions.

### ***Registration of participants***

Registration of participants will take place the morning of the first day of the Conference (5 May) at the entrance to Conference Room 1 and will start at 8:30 AM. All participants are requested to register on arrival. You will be asked to verify your contact information at this point.

### ***Visas***

***Visa requirements differ for every country. Please contact the local Kenyan consulate/embassy to find out the visa requirements for your particular country.***

### ***Time zone***

Time: GMT/UTC plus one hour

### ***Weather***

Although Nairobi is situated quite close to the Equator, its altitude of about 5500 feet (1700 metres) results in a moderate climate. The long rains are from mid-March until May, and the weather in May can sometimes be cool. We suggest you bring warmer clothes, and be prepared for rain.

### ***Health***

There is no malaria in Nairobi. A yellow fever inoculation certificate is mandatory for visitors arriving from or through infected areas (Angola, Benin, Cameroon, DRC-Kinshasa, Gabon, The Gambia, Guinea, Liberia, Sierra Leone – *please check your local embassy for updated information*).

## ***Electricity***

Electricity: 220/240V, 50Hz; British-style three-prong plugs and European two-pin plugs (the narrower variety) are used.

## ***Currency***

The official currency of Kenya is the Kenyan Shilling (KES). As of 8 April 2004, the rate of exchange was:

1 US Dollar = 78.02 Kenyan Shillings

1 Euro = 94.96 Kenyan Shillings

## ***Banking Services***

There is a branch of the Kenyan Commercial Bank (KCB) at the UN complex, which offers exchange services. The KCB teller machine accepts international VISA cards.

## ***Lunch***

Lunches will be provided on both days, as well as a reception on the evening of the 5<sup>th</sup>.

## ***Security***

Security in Nairobi is similar to that of other African cities – one must simply be aware and be sensible (i.e. stay in well-reputed hotels, to keep valuables locked up in hotel rooms, and not to walk around at night).

## ***For more information:***

Please contact:

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