



Clean Fleet Management Training

Provisional Training Agenda

Day 1

<i>Time</i>	<i>Main Component</i>
9:00	Registration of Participants
9:30	Welcome and Introduction
10:00	<i>Transport and the Environment: Energy, Air Quality and Climate Change</i>
10:30	<i>Sustainable Urban Transport: Focus on Cleaner Vehicles and Fuels</i>
11:00	Coffee Break
11:15	<i>Clean Fleet Management Toolkit Overview</i>
11:45	<i>Run-through of the Tools</i>
12:15	Tool 18
13:00	Lunch
14:00	<i>Practical Session A: Tool 18 Familiarization Exercise</i>
15:15	
15:45	Coffee Break
16:00	Presentation of Case Studies on the Implementation of the Toolkit
17:00	Closing of Day 1

Day 2

<i>Time</i>	<i>Main Component</i>
9:00	Welcome / Recap
9:15	<i>Presentation of Selected Participating Fleet – Data and Plans</i>
10:00	<i>Practical Session B: Actual Fleet Data Entry</i>
11:00	Coffee Break
11:15	<i>Practical Session B: Actual Fleet Data Entry (continuation)</i>
11:30	<i>Practical Session C: Choosing Actions and Developing Strategies</i>
13:00	Lunch
14:00	<i>Practical Session C: Choosing Actions and Developing Strategies(continuation)</i>
15:45	<i>Coffee Break</i>
16:00	<i>Wrap up and Next Steps</i>