

**CLIMATE CHANGE PROGRAMME LEADER
UNEP – DTIE (PARIS) – L6**

Climate change is one of the three stated priorities of the UN Secretary General and a growing concern to almost all countries; consequently it has become a priority area for UNEP. The incumbent is responsible for directing development of a new UNEP climate change strategy through selected projects/programmes and its associated cross-divisional work programme.

Under the direct supervision of the Director, Division of Technology, Industry and Economics and in close cooperation with the Chief, Energy Branch, and the Head of the UNEP Resource Centre on Energy, Climate and Sustainable Development, the Climate Change Programme Leader is responsible for the following tasks:

1- Project/Program strategy, development, and implementation

- Design, plan and implement cross-divisional projects/programs to achieve the strategy set forth in the climate change scoping paper endorsed by the UNEP Senior Management Team.
- Develop new and expand existing activities as logical components of the broad strategic framework, including those with substantive partners outside the organization, with a focus on “tangible, doable and visible” activities having measurable results and impacts.
- Working closely with UNEP’s resource mobilization team, mobilize from governments, foundations, the private sector, and other donors the financial and human resources needed to execute the projects/program and its constituent activities.

2- Climate change ‘intelligence’

- Collect and analyze information on the broad range of climate change issues, including the evolving science and economics of mitigation and adaptation as well as the latest political developments and public opinions regarding climate change and ameliorative efforts.
- Contribute to UNEP’s publication materials on climate change.

3- Communication and outreach to partners and stakeholders

- Work closely with UNEP’s Division of Communication and Public Information on the design and execution of a broad UNEP communications effort on climate change to ensure efficient and effective external communications on climate change issues with a range of audiences.
- Represent UNEP at conferences, intergovernmental meetings, professional seminars, and similar events, explaining UNEP’s position and perspectives on the range of climate change issues.

4- Programme management and administration

- Define and implement measures that ensure monitoring of progress and reporting on achievements and results of climate change projects/programs, prepare status and progress reports and briefings and report through the DTIE Director to UNEP's Senior Management Team on progress achieved, obstacles encountered, and remedial actions taken or suggested.
- Monitor overall programme and project budgeting and expenditures, including from trust funds and counterpart contributions; oversee preparation of required administrative and financial reports to donors.

Level and field of study required:

Advanced university degree in engineering or the physical sciences, economics, international relations, or related areas, or the equivalent in relevant work experience is required.

Work experience required:

Fifteen years of working experience in progressively responsible positions, at least partly with national and/or international institutions dealing with environment or climate change issues. In-depth knowledge of climate change issues and intergovernmental efforts undertaken to respond climate change is required. The incumbent must possess a demonstrated personal ability to initiate and promote collaborative approaches in implementing joint activities by geographically disparate partners.

Language(s) proficiency required:

English and French are the working languages of the United Nations Secretariat. Fluency in oral and written English is essential; Knowledge of French is desirable.

Please send your applications at: unep.tie@unep.fr